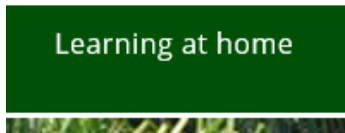# How to access and submit work via Google Classroom.

1. Before you connect to Google Classroom accounts, visit the school website to find your access codes.

2. Mount Annan High School website https://mountannan-h.schools.nsw.gov.au/ then click on the **Learning at Home** tab.

3. Open each of the faculties and find your class. Note the codes for each of these subjects.

4. Log into the Student Portal.
   https://sso.det.nsw.edu.au/sso/XUI/?goto=https://portal.det.nsw.edu.au#login/

5. Enter your **Education** User ID and Password.

6. Click on the **Learning** tab on the right hand side and Show more, then click **G Suite**.

Learning

eSafety Kids

Microsoft Office 365

LinkedIn Learning

Digital Citizenship

Adobe DoE software download

ABC Learn Online

G Suite (Google Apps for Education)

The @rtroom

stem.T4L Learning Library

7. Verify it's you - Continue

Google

Verify it's you

james.iulio@education.nsw.gov.au

We would like to confirm the referenced account is yours.
If you recognize this account, please press continue.

I don't recognize this account   Continue

8. Classroom

Classroom
Connect with your class online

9. Click on the class you wish to view. If you don't see any classes click the plus sign +
   in the right hand corner, enter class code (found on school website) – Join.

Join class

Ask your teacher for the class code, then enter it here.

Class code

Cancel   Join

10. Scroll through to find the work posted/uploaded from teacher.

Shabrana Ali posted a new assignment: SKILLS TASK
10:02 AM

Shabrana Ali
Mar 23

Hi everyone
Please work on this puzzle and e-mail me your answers

end of topic activity.docx
Word

11. When you have viewed the work, write your name in the comment box so your teacher knows you have seen it and are completing it.

12. Once you have completed the set task assignment, click on the **Classwork** tab. (If you click on STREAM the work will be made public)

Stream   Classwork   People

13. Click on the set activity which you have just completed, then **View Assignment**.

14. Click on **Your Work** + Add or create and upload your file to send to your teacher.
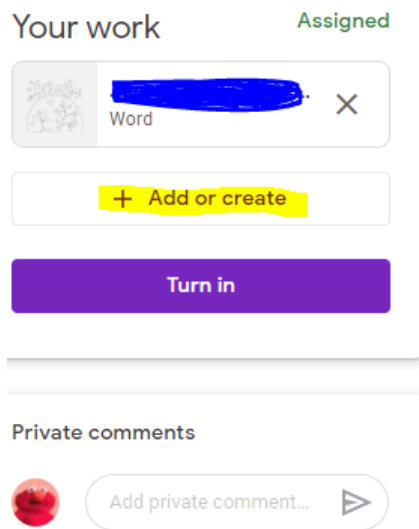
15. Mark as **Done** once your evidence is uploaded. Use **Private** comments to send to your teacher.