



SCHOOL EXCURSION NOTIFICATION

Dear Parent/Caregiver,

I wish to advise that an event has been arranged for your child to attend an excursion, to support work being completed in the classroom. This excursion applies to Year 7 and participation is encouraged to broaden your child's educational experience.

Excursion	Year 7 Swim School	
Date	Monday 6th November 2023 (7A, 7B and 7C), Tuesday 7th November 2023 (7D, 7E and 7T)	
Year / classes involved	Year 7	
Location	Mount Annan Leisure Centre	
Purpose	We use the leisure centre to run our year 7 swim school which ties in with our term 4 unit of "how do I stay safe?" (outdoor and summer safety). We take 4 PE teachers who run different swim safety sessions in the pool with the entire year 7 cohort. Depending on numbers of students who return the note, we run this over 2 consecutive days. Students don't learn just how to swim, but how to survive if they are in a dangerous situation or one of their friends are. Whether students are strong swimmers or not- they should be attending.	
Educational Outcome	Links with term 4 theory unit of work and gain essential survival skills when in an aquatic environment. Enhance their theoretical knowledge and practical swim survival skills which is direct link to the stage 4 PDHPE syllabus.	
Start	10:00am	Mount Annan high School
Finish	3:00pm	Mount Annan High School
Transport	Students will walk to and from the venue under teacher supervision.	
Cost	\$6.00	
Dress requirements	Full sport uniform and appropriate footwear.	
Child Requires	-Snacks and Lunch -Drink Bottle	
Equipment	-swimming equipment -towel -goggles -change of clothes	
Organising teacher	Adele Durkic	
Consent/Payment due	Friday 3rd November 2023	
Signature	Ken Bates Principal	

General Information Concerning Excursions / Incursions

1. Excursions and Incursions form an integral part of the curricula by providing enriching experiences which cannot be provided in the classroom.
2. Students must wear full school uniform unless otherwise instructed above. Students who are not in uniform may not be allowed to attend.
3. A standard of behaviour is expected of all students representing the school in the greater community.
4. Please note the time and place of departure and return, as advised above.



EXCURSION PERMISSION FORM

Please return this permission form with your payment to the Office if you have not submitted it digitally

Excursion / Incursion	Year 7 Swim School
Date	Monday 6th November 2023 (7A, 7B and 7C), Tuesday 7th November 2023 (7D, 7E and 7T) 10:00am-3:00pm
Location	Mount Annan Leisure Centre
Cost	\$6.00
Organising Teacher	Adele Durkic

I give permission for (student full name) _____ of year/class _____ to participate in this excursion / incursion.

- ☐ I give permission for my child to be photographed for school promotion and archival reasons
- ☐ I do not give permission for my child to be photographed for school promotion and archival reasons
- ☐ I give permission for my child to receive medical treatment in case of emergency
- ☐ I do not give permission for my child to receive medical treatment in case of emergency.

When a medical practitioner has prescribed medication including emergency medication) that will need to be administered during the excursion, parents are responsible for informing the school as well as supplying the medication and any 'consumables' necessary for its administration. The medication should be in its original packaging, medication within expiry date, with prescription visible. Include name of medication, instructions for administration, time of administration and any possible outcomes

Parent name: _____ Parent phone number: _____

Emergency Contact : _____ Emergency Contact Number: _____

Does your child have a health care plan in place at Mount Annan High School? YES / NO

List existing medical Conditions, Allergies or Illnesses (Include asthma, diabetes, epilepsy, etc. Outline the treatment (E.g. Epipen, Ventalin etc) for each condition)

Medication(s) needed for or to be administered During the Excursion/Incursion

When a medical practitioner has prescribed medication including emergency medication) that will need to be administered during the excursion, parents are responsible for informing the school as well as supplying the medication and any 'consumables' necessary for its administration. The medication should be in its original packaging, medication within the expiry date, with the prescription visible. Include name of medication, instructions for administration, time of administration, and any possible outcomes.

Please indicate your child's swimming ability below (circle one). This information will be assist staff.

NON SWIMMER / WEAK SWIMMER / AVERAGE SWIMMER / STRONG SWIMMER

☐ I understand my child will be walking to and from the venue departing school at 9am and returning back to school at 3pm, supervised by Mount Annan High School staff.

☐ I understand my child will engage in a range of structured aquatic activities on the day including entry/exit of the pool, rescue and floating techniques and basic survival strokes

Parent Name _____ Signature _____ Date _____

By Signing, your child agrees to accept and honour the principles of the 'Excursion Code of Conduct' and 'Privacy Advice Information'

Payment details and Swimming Breakdown on other side.

PAYMENT OPTIONS

Reference: Year 7 Swim School

Payment Due: 03/11/2023 Excursion Cost: \$6.00

- ☐ **Parent Online Payment** through the school website and click on *Make a Payment*.
Enter excursion / incursion name in the payment description under *Excursions*.

Receipt # _____ Date paid: _____

- ☐ **Cash / Cheque/ Eftpos** (payable to *Mount Annan High School*)

Swimming Breakdown

<ul style="list-style-type: none">• A non-swimmer: My child is unable to swim• A weak swimmer: My child is comfortable and confident in shallow water but cannot swim very well	<ul style="list-style-type: none">• An average swimmer: My child is a reasonable swimmer but is not very strong or confident in deep water• A strong swimmer: My child is a strong swimmer and is very confident in deep water
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Excursion Code of Conduct for all Students

I Recognise:	
The educational importance of the excursion	I have responsibilities to my teacher, school and venue organiser
During the excursion I will:	
Maintain a positive and enthusiastic attitude	Be courteous and respectful
Behave properly and safely whilst travelling to and from the excursion	Behave in a way that reflects pride in ourselves and our school
Use mobile phones as per School Policy	Observe rules, regulations and instructions
Encourage others to do the right thing	Keep as a group and stay in sight of the teacher
I am prepared to:	
Complete all necessary work during the excursion as well as pre-excursion and post-excursion activities	

Privacy Advice

The information provided you have provided electronically/hardcopy for this excursion/incursion is being obtained for the purpose of ascertaining relevant medical information, requirements and other health care related needs about your child who is currently enrolled at the school and who may participate in school excursions, sporting activities or other educational or school activities conducted by or in conjunction with Mount Annan High School.

It will be used by the NSW Department of Education and Communities to assist planning, to support students, and to minimise risks when conducting school excursions, sporting or other school activities.

Other persons or agencies that may be provided with this information include, but are not limited to, volunteers and members of external organisations who join with the school or are otherwise involved in the planning or delivery of the excursion, sporting or other school activity; and persons that may be called upon to provide health care treatment or other assistance during or as a consequence of such excursions or activities.

A failure to provide the information may mean that your child can not participate in a particular excursion or school activity. In such circumstances the school will make available a sound alternative educational experience.

Provision of this information will significantly assist the school in planning a safer educational activity. It will be stored securely. If you have any concerns about provision of this information, please contact the school principal to discuss further.

You may correct any personal information provided at any time by contacting the school office.